



# Bees for Development

PO Box 105 Monmouth  
NP25 9AA, UK

Tel +44 (0)16007 13648

info@beesfordevelopment.org

www.beesfordevelopment.org

Bees for Development Trust UK Charity 1078803

## Vacancy application form

Please complete this form and send it as an e-mail attachment to [vacancies@beesfordevelopment.org](mailto:vacancies@beesfordevelopment.org) or post it to the address above.

Post for which you are applying	
---------------------------------	--

Section A Personal details	
Title	
Full Name	
Postal address	
Email Address	
Tel Home	
Tel Work	
Mobile Number	
Date of birth	
Citizenship	
Current occupation/profession	
Do you have a driving licence?	
Have you been convicted of a criminal offence?	
Do you have any criminal proceedings pending?	

<b>Section B Education and training</b> <i>Copy and paste as many boxes as you need.</i>
--

Secondary school (name and address):	
Date: from (month/year) to	

Qualifications obtained:	
--------------------------	--

Institution (name and address):	
Type of education or training	
Date: from (month/year) to	
Degree(s) or Diploma(s) obtained:	
Full time / Part time	

Awards, if any	
----------------	--

<b>Section C Work experience</b>
<i>Please give details of your work experience starting with your most recent job. List your duties and responsibilities in each job. Copy and paste as many boxes as you need.</i>

Institution/Company/Employer	
Date: from (month/year) to	
Job title:	
Duties and responsibilities	

<b>Section D Other skills</b>			
<b>Computer skills</b>			
<i>List the software programmes with which you have experience</i>			
<b>Language skills</b>			
<i>Mark 1 to 5 for competence, where 5 is the highest</i>			
Language	Reading	Speaking	Writing
(mother tongue)	5	5	5
<b>Other interests and experience</b>			

--

<b>Section E</b> <b>Any other information that you would like to provide in support of your application</b>

<b>Section F</b> <b>References</b>
<i>Please give the names and addresses of three people who will act as referees. At least one of your referees must be an employer, tutor, or client (if self employed).</i>

**Professional reference**

Title:	
Name:	
Address:	
Tel:	
Mobile:	
Email:	
Occupation:	
How they know you:	
May we contact them now:	Yes/No

**Professional reference**

Title:	
Name:	
Address:	
Tel:	
Mobile:	
Email:	
Occupation:	
How they know you:	
May we contact them now:	Yes/No

**Personal reference**

Title:	
Name:	
Address:	
Tel:	
Mobile:	
Email:	
Occupation:	
How do they know you:	
May we contact them now:	Yes/No

I confirm that the information detailed above is accurate and may be verified.

Signature .....

Date .....

Place .....